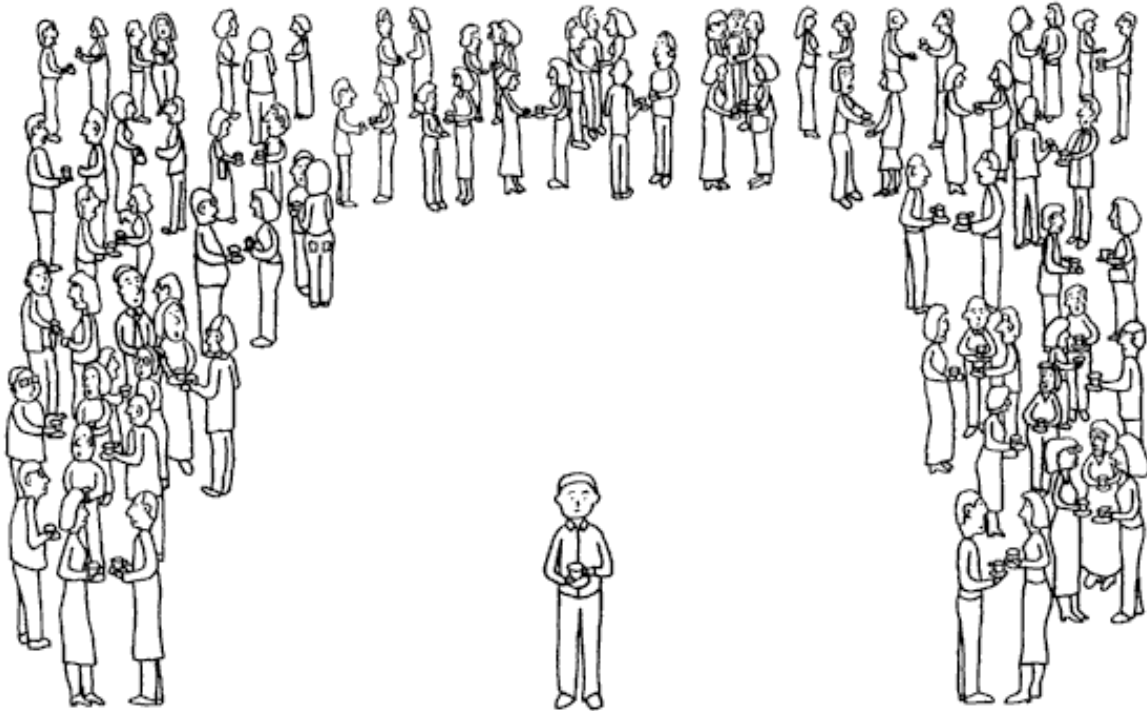


AFTER-SERVICE COFFEE

THIS IS THE TIME WHEN NEWCOMERS CAN GET TO KNOW THE CONGREGATION



Checklist.....

Yes/No	We could do better	We need to do better	Not Relevant To us
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.....
We are easy to find: good road signs and directions.
.....

.....
Our notice board is attractive and freshly painted.
.....

.....
It has helpful information for a newcomer.
.....

.....
We advertise in the local community.
.....

.....
The church grounds and buildings look attractive and inviting.
.....

.....
We have access for disabled persons.
.....

.....
The church foyer or entrance is clean and attractive, bulletin boards are tidy, flowers and attractive posters are displayed.
.....

Yes/No We We need Not
could do to do Relevent
better better To us

We have a welcome kit.

**There is a welcome kit placed
in an obvious place with
relevant information for a
newcomer or enquirer.**

**We have 'welcomers' assigned
for Sundays who are separate
from sidespersons or ushers.**

**The welcomers have had at
least some training.**

**Regular attenders, including
children, have name tags.**

**There is a general welcome to
visitors and newcomers in the
service.**

**We have 'welcome cards' for
visitors and newcomers to fill
in and these are actively promoted
and used.**

**We provide tea and coffee
and a time for fellowship
after the service.**

**We have a follow-up system for new
people: letter, visit, newcomers' evenings
or lunches, a new members' group.**

.....
Yes/No We We need Not
could do to do Relevant
better better To us
.....

We have people assigned to help new people create friendship links over a period of six months.
.....

During the 'passing of the peace' we encourage people to introduce themselves to people they don't know.
.....

We have a welcoming system for children and special people assigned to it. This is linked to the Sunday school.
.....

We have a board for new members' photos.
.....

We welcome into fellowship new people who have become regular in a formal way in services every two months.
.....

We have a small group system through which new people can become involved in the life of the church.
.....

We have a conscious and deliberate plan for discovering new people's gifts and involving them in some area of ministry.
.....

We are careful not to exclude single people by focusing all our activities around families.
.....

Yes/No	We could do better	We need to do better	Not Relevent To us
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We organise all age activities from time to time such as picnics, bush dances, family camps and concerts for people of all ages to enjoy themselves together.

We regularly evaluate our services and activities and ask how 'outsider friendly' they are.

We keep records of all people who visit or attend on a newcomers list so they can be followed up. This is reviewed every six months.

We have a pastoral system that keeps track of new people and if they stop attending they are followed up quickly.

We are a warm and friendly congregation which welcomes newcomers.

We have sufficient 'doors of entry' apart from worship services.
